

MIZORAM PUBLIC SERVICE COMMISSION
LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO
JUNIOR GRADE OF MIZORAM SECRETARIAT SERVICE (M.S.S)
UNDER GOVERNMENT OF MIZORAM. FEBRUARY -2021

PAPER - II

Time Allowed : 3 hours

Full Marks : 100

Marks for each question is indicated against it.

Attempt all questions.

1. Define *any five* of the following: **(5×2=10)**
 - (a) Substantive Pay
 - (b) Compensatory Allowance
 - (c) Duty
 - (d) Foreign service
 - (e) Honorarium
 - (f) Leave Salary
 - (g) Allotment
 - (h) Pay
2. What do you mean by lien? State the circumstances under which a Govt. servant can retain a lien in a post? **(5)**
3. Define Subsistence Allowance? Mention under which condition subsistence allowance can be increased and decreased? **(5)**
4. Say **True** or **False** in the following statements: **(5×1=5)**
 - (a) While a government servant is in foreign service, contribution must be paid towards the cost of his pension and leave salary.
 - (b) A government servant may be transferred to foreign service against his will.
 - (c) Foreign service on deputation periods do not count for increment.
 - (d) Fundamental Rules shall apply to govt. servant whose conditions of service are governed by Army or Marine Regulations.
 - (e) Special Casual leave can be granted to a govt servant for attending limited departmental examination only when the candidate successful in the said examination.
5. What are the conditions for treating period of training as duty? **(5)**
6. Fill in the blanks in the following: **(5×1=5)**
 - (a) The Appropriate Authority shall, in the public interest, have absolute right to _____ a govt servant by giving him a notice of not less than three months in writing or three months pay and allowances in lieu of such notice.
 - (b) A govt servant whose date of birth is the first of a month shall retire from service on the afternoon of the last day of the _____ month on attaining the age of sixty years.
 - (c) _____ means the strength of a service or a part of a service sanctioned as a separate unit.
 - (d) Fundamental Rules come into force with effect from _____.
 - (e) Tenure post means a permanent post which an individual govt. servant may _____ hold for more than a limited period.

7. Who is the medical authority competent to sign medical certificate in respect of- (5)
- (a) A gazette govt servant
 - (b) Non-Gazetted govt servant (other than Class IV)
 - (c) Class IV/Group D employees
8. What classes of govt servant are exempted from producing a medical certificate of health? (5)
9. What is a Service Book? In whose custody Service Book of a Gazetted and Non-Gazetted govt servants are kept? (5)
10. How is Service Book maintained? What are the entries that should be recorded in a Service Book? (5)
11. What is Joining Time? What is the admissibility of joining time to a govt servant on transfer? (5)
12. Fill in the blanks: (5×1=5)
- (a) Joining Time shall commence from the date of _____ of charge of the old post.
 - (b) Not more than _____ day's joining time shall be allowed to a govt servant to join a new post within the same station or which does not involve change of residence?
 - (c) Joining time may be combined with _____ and/or regular leave of any kind or duration except casual leave.
 - (d) A govt servant on joining time shall be regarded as on duty and shall be entitled to joining time pay *plus* Dearness Allowance and other compensatory allowances like HRA at the rate in respect of _____ post.
 - (e) The govt servant shall be allowed joining time _____ to the distance between the old headquarters and the new headquarters by direct route and ordinary mode.
13. Define *any five (5)* of the following: (5×2=10)
- (a) Qualifying service
 - (b) Emolument
 - (c) Average Emolument
 - (d) Compassionate allowance
 - (e) Retirement Gratuity
 - (f) Family
 - (g) Pension
14. Under what circumstances past services are forfeited by a government servant? (5)
15. How the application for voluntary retirement submitted by a govt servant who has completed 20 years of qualifying service shall be dealt with? (5)
16. Pu Mawia entered into govt service with effect from 12.04.1984. He retired on superannuation pension on 31.08.2020. His last pay drawn is Rs. 90,000/-. Calculate the following? (10)
- (a) Pension amount.
 - (b) Total qualifying service in terms of year, month and day.
17. Fill in the blanks: (5×1=5)
- (a) The minimum amount of pension enhanced with effect from 1.1.2016 is _____.
 - (b) A govt servant retires from service on account of any bodily or mental infirmity which permanently incapacitates him for the service, he may be granted _____.
 - (c) The commuted amount of the pension shall be restored on completion of _____ years.
 - (d) When a govt servant retires from service, a notification in the official gazette in respect of gazetted officer and an office order in the case of non-gazetted govt servant shall be issued specifying the _____.
 - (e) A govt servant shall be entitled to commute for a lump sum payment of an amount not exceeding _____ of his pension.