

**Syllabus for Limited Departmental Examination for
the Post of Dy. SP (Ministerial) under Home Department**

There shall be five papers consisting of different subjects for the examination and the total marks being 500 allotted each of the subjects as follows, namely:-

PAPER – I	FULL MARKS - 100 (Time : 3 hours)
(a) Précis Writing	20 Marks
(b) Drafting	20 Marks
(c) Essay Writing	20 Marks
(d) English Grammar	40 Marks
PAPER – II	FULL MARKS - 100 (Time : 3 hours)
(a) F.R & S.R - Part-I (F.R 1-127: SR 3-12, 196-203	30 Marks
(b) F.R & S.R - Part-II (Travelling Allowance)	30 Marks
(c) (I) Central Civil Services (Pension) Rules, 1972 (Theory)	20 Marks
(ii) Central Civil Services (Pension) Rules, 1972 (Practical)	10 Marks
(d) Central Civil Services (Joining Time) Rules, 1979	10 Marks
PAPER – III	FULL MARKS - 100 (Time : 3 hours)
(a) Delegation of Financial Powers Rules, 1978	15 Marks
(b) Central Treasury Rules, Volume-I	25 Marks
(c) General Financial Rules Part - I Chapter 1,2,3,4,5,6,8,9 12 with appendix 13 Part - II Compendium of Rules on Advances	25 Marks
(d) General Provident Fund (Central Service) Rules, 1960	15 Marks
(e) Mizoram State Govt. Group Insurance Scheme, 2014	10 Marks
(f) LTC Rules	10 Marks
PAPER – IV	FULL MARKS - 100 (Time : 3 hours)
(a) CCS (CCA) Rules, 1965	30 Marks
(b) CCS (Conduct) Rules, 1964	30 Marks
(c) CCS (Leave) Rules, 1972	20 Marks
(d) Central Service Medical Attendance Rules	20 Marks
PAPER – V	FULL MARKS - 100 (Time : 3 hours)
(a) Mizoram Police Manual, 2005 CHAPTER II-IV, VIII, XII, XIII, XVI, XVII, XIX, XXII, XXIV	30 Marks
(b) Mizoram Police Act, 2012	30 Marks
(c) Central Secretariat Manual of Office Procedure	20 Marks
(d) Swamy's Compilation on Seniority and Promotion in Central Govt. Service	20 Marks

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