

**MIZORAM PUBLIC SERVICE COMMISSION**  
**LIMITED DEPARTMENTAL EXAMINATIONS FOR PROMOTION TO**  
**JUNIOR GRADE OF MIZORAM SECRETARIAT SERVICE (M.S.S)**  
**UNDER GOVERNMENT OF MIZORAM. FEBRUARY -2021**

**PAPER - IV**

Time Allowed : 3 hours

Full Marks : 100

*Marks for each question is indicated against it.*  
*Attempt all questions.*

**CCS (CCA) RULES, 1965**

1. What are the major penalties that can be imposed upon a Government servant under Rule 11 of CCS(CCA)Rules, 1965? (5)
2. State the circumstances under which a Government servant shall be deemed to have been placed under suspension? (6)
3. Define a common proceeding under CCS(CCA) Rules, 1965. What are the points to be specified by an order for common proceeding? (6)
4. What happens when a Government servant under suspension dies before the disciplinary proceedings are concluded? (2)
5. Write short notes on *any three* of the following: (3×4=12)
  - (a) Disciplinary Authority
  - (b) Distinction between 'censure' and 'warning'
  - (c) Daily Order Sheet
  - (d) Inquiry Report
6. Fill in the blanks: (4×1=4)
  - (a) A Government servant appointed directly to a higher post \_\_\_\_\_ be reduced by way of punishment to a post in a lower time-scale which he had never held before.
  - (b) Recovery of loss to Government for which a Government servant is responsible \_\_\_\_\_ be deducted from the subsistence allowance.
  - (c) \_\_\_\_\_ has the power to review an order of exoneration under CCS(CCA)Rules.
  - (d) An official against which disciplinary proceedings have been initiated \_\_\_\_\_ permitted to appear in a departmental examination.

**CCS (TEMPORARY SERVICE) RULES**

7. Fill in the blanks: (5×1=5)
- (a) A temporary Government servant shall be liable to termination by a notice given in writing \_\_\_\_\_ month before termination of service.
  - (b) The CCS(Temporary Service)Rules came into effect from the 1<sup>st</sup> day of the month of \_\_\_\_\_ 1965.
  - (c) The CCS(Temporary Service)Rules \_\_\_\_\_ to Government servants paid out of contingencies.
  - (d) The services of a temporary Government servant shall be liable to termination by a notice in writing given to the Government servant by the \_\_\_\_\_.
  - (e) Except in special circumstances which should be recorded in writing, no case of termination of a temporary Government servant shall be reopened after the expiry of \_\_\_\_\_.

**CCS (CONDUCT) RULES, 1964**

8. What are the assets and liabilities that a Government servant has to report on his first appointment to any service? (5)
9. What are the acts that tantamount to a 'strike' under CCS (Conduct) Rules, 1964? Can disciplinary action be taken against government servants who resort to such action? (5+1 =6)
10. What is meant by a 'Public Place'? State the provisions of CCS (Conduct)Rules, 1964 regarding consumption of intoxicating drinks and drugs. (2+8=10)
11. State whether the following statements are True or False: (4×1=4)
- (a) Government servants holding any Group 'B' post may accept gifts if the value of such 'gift' does not exceed Rupees five thousand.
  - (b) A Government servant may marry a person having a spouse living even if such marriage is prohibited by their personal law provided that both the families agree to the marriage.
  - (c) Showing pornography is not included by the term 'sexual harassment'.
  - (d) A Government servant shall maintain courtesy and good behaviour with the public at all times.

**LTC RULES**

12. Fill in the blanks: (5×1=5)
- (a) A female Government servant \_\_\_\_\_ avail LTC during Child Care Leave.
  - (b) Children of unmarried sisters are \_\_\_\_\_ by the term 'family' under LTC Rules.
  - (c) Leave Travel Concession to home town is allowed \_\_\_\_\_ in a block of two calendar years.
  - (d) When an advance is taken, claim for reimbursement of LTC should be submitted within \_\_\_\_\_ from the completion of return journey.
  - (e) Claim for reimbursement of LTC should be submitted within \_\_\_\_\_ from the completion of return journey when no advance is taken.

**CS (MEDICAL ATTENDANCE) RULES, 1944**

13. What is the procedure for reckoning of diet charges on hospitalization? (4)
14. What are the conditions under which a female Government servant may prefer claims for medical attendance in respect of her parents-in-law? (2)
15. State whether the following statements are True or False: (4×1=4)
- (a) Grant of advance is permissible to a patient suffering from Cancer.
  - (b) Hospital stay beyond two weeks is considered prolonged stay.
  - (c) A Medical Officer cannot be his own AMA even when there is no other AMA within the area.
  - (d) The term 'family' includes a major brother if he is permanently disabled.

**CCS (LEAVE) RULES, 1972**

16. Fill in the blanks: (5×1=5)
- (a) Child Care Leave may not be granted for less than \_\_\_\_\_ days.
  - (b) Child Adoption Leave \_\_\_\_\_ be combined with Earned Leave.
  - (c) A Government servant is permitted to take a maximum of \_\_\_\_\_ days as leave preparatory to retirement.
  - (d) An unmarried male Government servant is \_\_\_\_\_ for grant of Paternity leave.
  - (e) The maximum period of child adoption leave that can be granted to a female Government servant is \_\_\_\_\_.
17. A Government servant died while on duty on 31.3.2020. He was having 260 days of Earned Leave at credit on 31.12.2019. Calculate the total Earned Leave at credit on the date of his death. (2)
18. A female Government servant avails Child Care Leave for 45 days with effect from 10<sup>th</sup> December. State whether the Leave should be treated as one spell or two spells. (1)
19. Write any four kinds of Leave which are not debited against the leave account of a Government servant. (2)
20. What are the conditions under which a Government servant may be granted Hospital Leave? (5)
21. Under what circumstances can Extraordinary Leave be granted to a Government servant? (5)

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