

Manual Relating to Right to Information Act, 2005 in respect of Mizoram Public Service Commission.

1. With reference to Section - 4 (1) (b) (i) of the RTI Act, 2005p

The mandate of the Mizoram Public Service Commission under Article 320 and 321 of the Constitution of India includes:

- (i) Recruitment by conduct of Competitive Examinations;
- (ii) Recruitment by Selection through Personal Interviews;
- (iii) Advising on the suitability of officers for appointment on promotion.
- (iv) Advising the Government on all matters relating to methods of Recruitment to various services and posts, framing and amendment of Recruitment Rules;
- (v) Advising the Government on Disiplinary cases relating to different civil services whenever reference is made to the Commission
- (vi) Advising the Government on any matter referred to the Commission by the Government of Mizoram.

2&3 With reference to Section - 4 (1) (b) (ii)&(iii) of the RTI Act, 2005

<i>Matters relating to:</i>	<i>File Channel</i>
a) Establishment/Account/Store & Vehicle	- DA-Supdt-US-DS-JS-Secy
b) Financial Sanction	- DA-Supdt-US-DS-COE-JS-Secy
c) Promotion/Disciplinary/Court Case	- DA-Supdt-US-DS-JS-Secy-Chairman
d) Direct Recruitment (Non Confidential)	- DA-ACE-DCE-DS-COE/JS-Secy-Chairman
e) Recruitment Rules	- DA-Supdt/ACE-US-DS-JS-Secy-Chairman
f) Examination matters(Confidential)	- DA-ACE-DCE-COE-Secy-Chairman
g) RTI & Record	- DA-SAPIO-SPIO-DAA.

All important decisions are taken with the prior consent of the Chairman, MPSC.

4. With reference to Section - 4 (1) (b) (iv) of the RTI Act, 2005

All decisions are made in the Commission through collective endeavours in the manner of step by step movement of files.

5. With reference to Section - 4 (1) (b) (v) of the RTI Act, 2005

All employees in the discharge of their functions adhere to all Central Rules and Regulations, instructions as adopted by the Government of Mizoram and MPSC (Conduct of Examination) Guidelines, 2013.

6. With reference to Section - 4 (1) (b) (vi) of the RTI Act, 2005

The main procedure of processing each case is done through files opened for this purpose. Besides, there are various documents in connection with recruitment and proposed. The document held by the Commission are broadly as below:-

- 1) Files
- 2) Advertisements for recruitments

- 3) Question papers
- 4) DPC Minutes for recruitment
- 5) DPC Minutes for LDE, Departmental Examination, etc.
- 6) DPC Minutes for Promotion recommendation
- 7) Advice/Comments on Service Rules, Recruitment Rules, etc.
- 8) Advice on Disciplinary Proceeding
- 9) Results of Examination – Direct Recruitment, LDE, Departmental Examinations etc.
- 10) Recommendation for appointment to posts to be filled up by Direct Recruitment, LDE, etc.
- 11) Documents in connection with conduct of examination for Direct Recruitments.
- 12) Document in connection with conduct of examination for LDE, Departmental Exams, etc.
- 13) Notifications/OMs/Orders issued by the examination in connection with conduct of examinations, etc.
- 14) Guidelines issued by the Commission in connection with conduct of examinations etc.

7. With reference to Section - 4 (1) (b) (vii) of the RTI Act, 2005

The Commission is not akin to other Departments of the State Government where policy or implementation thereof is required. Hence arrangement contemplated under this sub clause is not in existence.

8. With reference to Section - 4 (1) (b) (viii) of the RTI Act, 2005

For every board constituted to complete the purpose already furnished under Reference to Section - 4 (1) (b) (i) of the RTI Act, 2005 of this Manual, the composition is as below:

Chairman MPSC, Members MPSC, Expert in the case of interviews and in the case of promotions or Department Representative.

Meeting minutes of the Boards/DPC are provided to the concerned Departments.

9. With reference to Section - 4 (1) (b) (ix) of the RTI Act, 2005

Sl. No	Name	Designation	Phone
1	JC Lalramthanga	Chairman	2335810/2335811(O)
2	Vanlaltlana	Member	2335813(O)
3	Vanlalngaihsaka	Member	2335814(O)
4	Vanlalmawia	Secretary	2335816(O) 9436148016(M)
5	K.Lalrinkima	Joint Secretary	2333046(O) 9436140299(M)
6	James Lalnunmawia	Controller of Examinations	2335812(O) 9862237720

7	K.Rosiamliana	Deputy Secretary	2335818(O) 9436153832
8	Lalthlamuani	Sr.PPS	9436195825
9	V.Lalhmingchhuangi	Deputy Controller of Examinations	2335822(O) 9436141602(M)
10	Lalngurliana Hmar	Under Secretary/ SAPIO	2335819(O) 9612322423
11	Lalawmpuii	PPS	9436152299
12	Lalsawmzuala	Astt.Controller of Examinations	9436756439
13	Ngurmuankima Sailo	Superintendent	8974064998
14	Malsawmdawngliani	PS	8132055148
15	R.Lalthantluanga	Assistant	9436153542
16	V.L Hluna	Assistant	9436199672
17	Hmingthanchhunga	Assistant	9436362475
18	C.Lalparmawii	Assistant	9612522604
19	Zohmangaiha	Assistant	9863362406
20	F.Lalramengmawii	Assistant	9862431638
21	Lalrinpuii	Assistant	9862685080
22	Lalengliana	Assistant	9862040764
23	K.Lalchawimawii	Steno-II	9862304324
24	D.Lalruatkima	UDC	9856720781
25	K.Lalrinpuia	UDC	7005625838
26	C.Lalsangpuii	UDC	9436195636
27	Rinmuanpuii	UDC	8794650722

28	B.Lalremkimi	UDC	9436154111
29	David Lalfakawma	Data Entry	9774008740
30	Lalfamkima	LDC	9863806812
31	C.Lalbiakmawia	LDC	9436365126
32	Rosie Lalnunmawii	LDC	9862384076
33	Ellie Lalmuanpuii	LDC	9436141784
34	Lalthianghlimi	LDC	9856588821
35	Helen Lalzikpuii	LDC	7005786849
36	Zohmingliani	LDC	9862315043
37	Zonuntluangi	LDC	9089933580
38	Lalawmpuii Pachuau	LDC	8974969584
39	Lalramnghaki	LDC	9612307675
40	Vanlalchhama	Driver	9863363617
41	Lalnunhlina	Driver	7630822968
42	Lalremsiama	Driver	9436196418
43	Zohmingthanga	Driver	9862132689
44	Lalremthanga	Driver	9862982446
45	Lalpianthanga	Driver	8794587752
46	Bhanu Prakash Bhardwaj	Driver	9856721516
47	Vanlalruata	Despatch Rider	9862344657
48	Lalruala	Duftry	9612435815

49	Lianggura	Peon	9615030549
50	Lawmthanga	Peon	9615469668
51	Arjun Kumar Thapa	Peon	8974590778
52	Lalthawmmawii	Peon	8974733351
53	Baba Sana Singh	Peon	9856721673
54	I.Tlanthangi	Peon	9615488156
55	Lalchhuangpuii	Peon	9612500640
56	Vanlalpeki	Peon	8731001468
57	Vanlalkima	Peon	9862373438
58	Vanlaltlani	Peon	9206014366
59	Liansanga	Peon	8974964836
60	Lalrintluangi	Peon	8837218856
61	Lalhriatpuia	Peon	8413836948
62	Lalhmingthanga	Peon	9402112349
63	Lalthianghlina	Peon	9862438264
64	Lalthangzela	Peon	9862373886
65	C.Lalthawmmawia	Peon	9862867226
66	Lalramliani	Peon	9862739067

10. With reference to Section - 4 (1) (b) (x) of the RTI Act, 2005

Sl. No	Name	Designation	Level	Pay
1	JC Lalramthanga	Chairman		` 2,25,000/- (Fixed)
2	Vanlaltlana	Member		` 2,04,000/- (Fixed)
3	Vanlalngaihaksa	Member		` 2,04,000/- (Fixed)
4	Vanlalmawia	Secretary	13A	` 156600/-
5	K.Lalrinkima	Joint Secretary	13	` 151400/-
6	James Lalnunmawia	Controller of Examinations	13	` 130600/-
7	K.Rosiamliana	Deputy Secretary	12	` 96900/-
8	Lalthlamuani	Sr.PPS	12	` 119300/-
9	V.Lalhmingchhuangi	Deputy Controller of Examinations	11	` 88400/-
10	Lalngurliana Hmar	Under Secretary/ SAPIO	11	` 85800/-
11	Lalawmpuii	PPS	11	` 93800/-
12	Lalsawmzuala	Assistant Controller of Examinations	10	` 69000/-
13	Ngurmuankima Sailo	Superintendent	10	` 75400/-
14	Malsawmdawngliani	PS	10	` 56100/-
15	R.Lalthantluanga	Assistant	9	` 78800/-
16	V.L Hluna	Assistant	9	` 86100/-
17	Hmingthanchhunga	Assistant	8	` 68000/-
18	C.Lalparmawii	Assistant	8	` 66000/-

19	Zohmangaiha	Assistant		Deputation to the State Government
20	F.Lalramengmawii	Assistant	7	`62700/-
21	Lalrinpuui	Assistant	7	`42700/-
22	Lalengliana	Assistant	7	`60900/-
23	K.Lalchawimawii	Steno-II	7	`44000/-
24	D.Lalruatkima	UDC	7	`57400/-
25	K.Lalrinpuia	UDC	7	`57400/-
26	C.Lalsangpuui	UDC	6	`50500/-
27	Rinmuanpuui	UDC	6	`38700/-
28	B.Lalremkimi	UDC	6	`46200/-
29	David Lalfakawma	Data Entry	6	`38700/-
30	Lalfamkima	LDC	5	`45400/-
31	C.Lalbiakmawia	LDC	5	`45400/-
32	Rosie Lalnunmawii	LDC	5	`45400/-
33	Ellie Lalmuanpuui	LDC	5	`45400/-
34	Lalthianghlimi	LDC	5	`45400/-
35	Helen Lalzikpuui	LDC	5	`41600/-
36	Zohmingliani	LDC	5	`38100/-
37	Zonuntluangi	LDC	4	`36400/-
38	Lalawmpuui Pachuau	LDC	4	`31400/-

39	Lalramnghaki	LDC	4	`27900/-
40	Vanlalchhama	Driver	7	`60900/-
41	Lalnunhlhma	Driver	7	`59100/-
42	Lalremsiama	Driver	7	`55700/-
43	Zohmingthanga	Driver	6	`53600/-
44	Lalremthanga	Driver	6	`52000/-
45	Lalpianthanga	Driver	4	`35300/-
46	Bhanu Prakash Bhardwaj	Driver	4	`34300/-
47	Vanlalruata	Despatch Rider	6	`55200/-
48	Lalruala	Duftry	4	`41000/-
49	Lianggura	Peon	3	`39400/-
50	Lawmthanga	Peon	3	`39400/-
51	Arjun Kumar Thapa	Peon	2	`34000/-
52	Lalthawmmawii	Peon	2	`34000/-
53	Baba Sana Singh	Peon	1A	`29700/-
54	I.Tlanthangi	Peon	1A	`30600/-
55	Lalchhuangpuii	Peon	1	`29700/-
56	Vanlalpeki	Peon	1	`28000/-
57	Vanlalkima	Peon	1	`25500/-
58	Vanlaltlani	Peon	1A	`26400/-

59	Liansanga	Peon	1A	`26400/-
60	Lalhriatpuia	Peon	1	`19600/-
61	Lalhmingthanga	Peon	1	`19600/-
62	Lalthianghlina	Peon	1	`19600/-
63	Lalrintluangi	Peon	1	`22700/-
64	Lalthangzela	Peon	1	`19000/-
65	C.Lalthawmmawia	Peon	1	`19000/-
66	Lalramliani	Peon	1	`17400/-

11. With reference to Section - 4 (1) (b) (xi) of the RTI Act, 2005

Demand No. 10

Mizoram Public Service Commission

Major head : 2051 - Public Service Commission

<i>Object Heads of Account</i>	Budget Estimates 2022-2023	
	State	Total
<i>(Sub Major Head 00)(State PSC 102) MPSC(Charged)(01)</i>		
(01) - Salaries	607.97	607.97
(02) - Wages	115.81	115.81
(06) - Medical Treatment	9.75	9.75
(11) - DTE	2.25	2.25
(12) - FTE	0.1	0.1
(13) - OE	49.5	49.5
(14) - Rent, Rates, Taxes	2.5	2.5
(16) - Publication	1	1
(20) - OAE	8	8
(26) - Advertising & Publicity	4	4

(27) - Minor Works	0.8	0.8
(28) - Professional Service	3.4	3.4
TOTAL of 102 (01) (charged)	805.08	805.08
Sub Head : (02)-Secret Service (Charged)		
Detailed Head : (02) - Secret Service Expenditure		
Detailed Head : 00		
Object Head : (41) - Secret Service Expenditure	20	20
TOTAL of 102 (02) (Charged)	20	20
Minor Head : 800-Other Expenditure		
Sub Head : (90) Socio-Economic Development Policy (SEDP)		
Detailed Head : 01-Implementation of SEDP under MPSC		
Object Head : (27)-Minor Works		
TOTAL of 800 (90) (01)		
TOTAL MAJOR HEAD : 2051	825.08	825.08
TOTAL OF DEMAND NO.10 (CHARGED)	825.08	825.08
TOTAL OF DEMAND NO.10 (VOTED)		
GRAND TOTAL OF DEMAND NO.10	825.08	825.08

12. With reference to Section - 4 (1) (b) (xii) of the RTI Act, 2005

Does not arise

13. With reference to Section - 4 (1) (b) (xiii) of the RTI Act, 2005

Does not arise

14. With reference to Section - 4 (1) (b) (xiv) of the RTI Act, 2005

<http://mpsc.mizoram.gov.in>

15. With reference to Section - 4 (1) (b) (xv) of the RTI Act, 2005

No such facilities are yet arranged by the Commission

16. With reference to Section - 4 (1) (b) (xvi) of the RTI Act, 2005

SPIO - James Lalnunmawia, Controller of Examinations, MPSC - 2335812(O) / 7085929423(M)

SAPIO - Lalngurliana Hmar, 2335819 (O) / 9612322423(M)

17. With reference to Section - 4 (1) (b) (xvii) of the RTI Act, 2005

The Commission publishes its Annual Report on closing of each Financial Year.